

REQUEST FOR QUALIFICATIONS

**CONSULTING
EXECUTIVE ARCHITECT
FOR**

**MULTIPLE HOSPITAL IMPROVEMENT PROJECTS
UNIVERSITY MEDICAL CENTER, LA JOLLA CAMPUS**

UNIVERSITY OF CALIFORNIA, SAN DIEGO

FD&C Project No. 4853, 4879, 4933, 4935

**Proposals due
TUESDAY, JANUARY 6, 2015**

Issue Date – Monday, December 8, 2014

I. INTRODUCTION

The University of California San Diego (University), will be selecting an Executive Architect to perform design, construction drawings, bid and construction administration phase services for a variety of remodel project types, (i.e. Telemetry Control Room, and Private Dining to be located in the Thornton Hospital; Digital Signage in support of the Jacobs Medical Center; and remodel of a portion of the first floor of the East Campus Office Building (ECOB) to house Anatomical Pathology (AP) lab offices. All work will take place at the University's Medical Center, La Jolla Campus. Most projects will require OSHPD approval.

II. PROJECT DESCRIPTION

Most projects consist of remodeling existing spaces and converting space to the proposed new use; the exception being the digital signage project which will serve the Jacobs Medical Center. The projects are part of the University's Medical Center, La Jolla Campus reconfiguration within various facilities required to support the operation the new Jacobs Medical Center. Project completion will be of utmost importance as most of the spaces will be required for the operation of the Jacobs Medical Center, which is anticipated to be fully operational in July, 2016. Construction for the AP offices should be planned to start as soon as space is vacated (approx. Spring 2016).

Estimated range of construction costs of \$1.5M to \$2.0M.

III. SCOPE OF SERVICES

The scope of services for these projects will include basic architectural/engineering services, including field investigation, schematic design, design development, construction documents, cost management, scheduling, agency review through OSHPD, bid/award support, and construction administration services. Some of these projects may have CAD backgrounds and or PDF documents available to be utilized as reference for future documentation. Services will require close coordination with the Architect of Record for the Jacobs Medical Center. Upon selection of the architect a specific scope for each project will be further defined. Each project will be undertaken as a stand alone project.

IV. JOINT VENTURES/ASSOCIATIONS

The University will not entertain Joint Ventures or Associations on this project.

V. PROJECT DELIVERY METHOD

The project delivery method will be competitive bid-build by select list of Pre-qualified Contractors.

VI. CONSULTANTS

The University is only selecting the Executive Architect at this time. All sub-consultants, such as, but not limited to, structural, mechanical, electrical, plumbing, landscape, civil, signage designer, etc. will be selected later by the Executive Architect in collaboration with the University.

VII. SUBMITTAL REQUIREMENTS AND SELECTION CRITERIA

The University requests the following submittal material for use in the selection of a professional design firm to perform the Scope of Services described in Section III.

- A. Demonstrated experience and excellence in design and renovations within operating hospitals and overall experience in California healthcare work, including OSHPD experience.
- B. Demonstrated experience associated with the management of technically complex Low Voltage and Digital Signage systems.
- C. Demonstrate experience and abilities to manage consultants and to provide well coordinated construction drawings that maintain project budget and schedule.
- D. Proven technical, cost management, scheduling, and quality control capabilities.
- E. Qualifications of the Principals and Project Team Members, including a clear definition of the primary responsibility of each. OSHPD experience is required for all key members.
- F. Outline of the basic work plan to accomplish the work.
- G. Proximity to the University's, Medical Center, La Jolla Campus or proven methodology for video conferencing and internet meetings.
- H. Ability to provide Professional Liability Insurance in the amount of \$1,000,000 Each Occurrence and \$2,000,000 per Project Aggregate.

VIII. STATEMENT OF UNDERSTANDING

All Short-listed firms will be required to sign a Statement of Understanding. By signing the document it is acknowledged that a draft copy of the standard Executive Design Professional Agreement (EDPA) has been read, and with reservation of rights, the terms and conditions are generally agreed upon. Additionally, notwithstanding this is a qualification based selection process, it is understood that fees for basic services are expected to fall within a limited and commercially reasonable range for work as referenced in the Executive Design Professional/Fee Guideline provided to short-listed candidates..

IX. PROCEDURES FOR SUBMISSION

Architectural firms wishing to be considered should submit electronic materials, under a coversheet, indicating their past experience in the programming and renovation of university healthcare buildings or other comparable institutional facilities including references, Standard Forms 330, University of California Consultant Experience Form (Attachment A) and University Statement of Qualifications (Attachment B). One electronic copy on CD or flash drive, in pdf format, should be submitted, with any graphic images, spreadsheets or pages larger than 8.5” x 11” submitted in landscape view. No paper copies requested. Proposals are due no later than 4:00 p.m., Tuesday, January 6, 2014.

Forward material **by mail, messenger and/or overnight express** to:

University of California, San Diego
Jennifer Mora, Contracts Analyst
Office of Facilities Design & Construction
10280 N. Torrey Pines Rd., Suite 465
La Jolla, CA 92093-0916

Hours of business: Monday through Friday, 8:00 a.m. to 4:30 p.m. Technical questions or questions regarding the scope of the project should be directed to Barbara Anderson, Project Manager, Facilities Design and Construction, baanderson@ucsd.edu. The University requests that interested firms refrain from contacting any other party regarding this project.

The University encourages the participation of Small, Disadvantaged, Minority-owned, Women-owned and Service/Disabled Veteran-owned Business Enterprises (S/D/M/W/DVBE's) and is committed to promote a diverse pool of firms for our building programs.

Every effort will be made to ensure that all persons have equal access to contracts and other business opportunities with the University within the limits imposed by law or University policy. Each candidate firm may be required to show evidence of its equal employment opportunity policy.

The University of California is an Equal Opportunity Employer – minorities and women are encouraged to apply for consideration.