

REQUEST FOR QUALIFICATIONS

**CONSULTING
EXECUTIVE ARCHITECT**

FOR

COMPUTER SCIENCE AND ENGINEERING ADDITION

UNIVERSITY OF CALIFORNIA, SAN DIEGO

FD&C Project No. 4863

Issue date – Wednesday, May 7, 2014

Proposals due

WEDNESDAY, MAY 21, 2014

I. INTRODUCTION

The Computer Science and Engineering Building was originally constructed in 2005. This building houses the innovative work supporting the Computer Science research enterprise at UC San Diego as well as research labs, offices and administrative facilities for the Earl Warren College.

II. PROJECT DESCRIPTION

UC San Diego will be selecting an Executive Architect to perform programming planning, design, cost estimating, bidding assistance and construction administration phase services for an addition to the first floor with a connection to the basement research labs. The project involves approximately 7,400 GSF of the overall 86,000 GSF floor plate and the proposed scope includes the addition of “Visible Labs”, a conference room, and a major stair connection to the Basement Floor. The building structural system is steel with a bolted moment frame. The basement retaining walls are poured-in-place concrete and the exterior is a combination of pre-cast concrete panels and aluminum and glass curtainwall. The new 4,370 GSF addition and renovation must be consistent with the Warren College Neighborhood Guidelines. Specific upgrades include but are not limited to: expansion of the existing underground retaining walls, fire/smoke detection systems, fire rating components, fire protection systems, HVAC system renovation, and upgrade of the existing electrical system including interior lighting and standby power requirements. Other upgrades include: accessibility compliance, minor landscaping and new interior finishes including casework and ceiling treatment that will connect with the existing systems.

The project will comply UC Office of the President policy for sustainable design. The Executive Architect will be required to administer the LEED certification process. A minimum of silver under LEED CI is required although a target for Gold under LEED CI is desired if at no additional cost to the project. The project will also need to exceed 2013 CBC T-24 Energy Conservation compliance by 20%.

A Feasibility Study has been completed which identifies design criteria, basic conceptual planning approach, and a Basis of Design for the project. This study will be made available to the shortlisted candidates only.

The University plans to proceed with construction in March of 2015 and occupy by November of 2015. The total construction cost estimate is \$3,727,000 at CCCI 5740.

III. SCOPE OF SERVICES

The Executive Architect will conduct several user group meetings during the preliminary planning and programming stage that may include the completion of a Detailed Project Program (DPP). Upon approval of DPP by the University, the Executive Architect may continue to Schematic Design, Design Development and Construction Documents with approval of design and cost estimates prior to authorization of each phase. The Architect may continue with bidding assistance and Construction

Administration upon further authorization of the University and successful reconciliation of approved budget.

IV. JOINT VENTURES/ASSOCIATIONS

The University will not entertain Joint Ventures or Associations on this project.

V. PROJECT DELIVERY METHOD

The project delivery method is anticipated to be either: Design, Bid Build or CM/GC (Construction Manager/General Contractor).

VI. CONSULTANTS

The University is only selecting the Executive Architect at this time. All sub-consultants, such as, but not limited to, structural, mechanical, electrical, plumbing, landscape, civil, etc. will be selected later by the Executive Architect in collaboration with the University.

VII. SUBMITTAL REQUIREMENTS AND SELECTION CRITERIA

The University of California, San Diego, requests the following submittal material for use in the selection of a professional design firm to perform the Scope of Services described in Section III.

- A. Demonstrated record of excellence in the programming, planning, design and construction administration of the addition of comparable university laboratory buildings.
- B. Experience with renovations/expansions to existing occupied and operational facilities in an institutional setting with constrained site conditions.
- C. Proven technical, scheduling, quality control and cost management capabilities.
- D. Qualifications of the Principals and Project Team Members, including a clear definition of the primary responsibility of each.
- E. Outline of the basic work plan and schedule to accomplish the work.
- F. Ability to provide Professional Liability Insurance in the amount of \$1,000,000 Each Occurrence and \$2,000,000 per Project Aggregate.

VIII. STATEMENT OF UNDERSTANDING

All Short-listed firms will be required to sign a Statement of Understanding. By signing the document it is acknowledged that a draft copy of the standard Executive Design Professional Agreement (EDPA) has been read, and with reservation of rights, the terms and conditions are

generally agreed upon. Additionally, notwithstanding this is a qualification based selection process, it is understood that fees for basic services are expected to fall within a limited and commercially reasonable range for work as referenced in the Executive Design Professional/Fee Guideline provided to short-listed candidates.

IX. PROCEDURES FOR SUBMISSION

Architectural firms wishing to be considered should submit background materials indicating their past experience in the programming and renovation of university buildings or other similar institutional facilities including references, Standard Forms 330 and University Statement of Qualifications (Attachment B). One electronic copy on CD or flash drive, in pdf format, should be submitted, with any graphic images, spreadsheets or pages larger than 8.5” x 11” submitted in landscape view. No paper copies requested. Proposals are due no later than 4:00 p.m. on Wednesday, May 21, 2014.

Forward material **by mail, messenger and/or overnight express** to:

University of California, San Diego
Jennifer Mora, Contracts Analyst
Office of Facilities Design & Construction
10280 N. Torrey Pines Rd., Suite 465
La Jolla, CA 92093-0916

Hours of business: Monday through Friday, 8:00 a.m. to 4:30 p.m. Technical questions or questions regarding the scope of the project should be directed to Katherine Lord, Project Manager, Facilities Design & Construction at (858) 774-7540. UC San Diego requests that interested firms refrain from contacting any other party regarding this project.

UC San Diego encourages the participation of Small, Disadvantaged, Minority-owned, Women-owned and Service/Disabled Veteran-owned Business Enterprises (S/D/M/W/DVBE's) and is committed to promote a diverse pool of firms for our building programs.

Every effort will be made to ensure that all persons have equal access to contracts and other business opportunities with the University within the limits imposed by law or University policy. Each candidate firm may be required to show evidence of its equal employment opportunity policy.

The University of California is an Equal Opportunity Employer – minorities and women are encouraged to apply for consideration.