

REQUEST FOR QUALIFICATIONS

**CONSULTING
EXECUTIVE ARCHITECT
FOR**

**MEDICAL WASTE STORAGE FACILITY
AT CAMPUS SERVICES COMPLEX**

UNIVERSITY OF CALIFORNIA, SAN DIEGO

FD&C Project No. 4930

**Proposals due
THURSDAY, AUGUST 18, 2016**

Issue Date – August 3, 2016

I. INTRODUCTION

The University of California, San Diego is planning to build a new Medical Waste Storage Facility within the Campus Services Complex. The goal of the EMF Facility is to better manage and dispose of the growing amount of medical waste created throughout the campus by focusing on the following:

- Reduce man-hours required to manage such waste
- Reduce potential for injury by manually moving and lifting waste barrels.
- Increase amount of waste storage
- Streamline the cataloguing of waste.

II. PROJECT DESCRIPTION

UC San Diego will be selecting an Executive Architect to perform design, bid, and construction phase services for the new EMF Facility Expansion. The new facility will consist of approximately 5,400 sq. ft. of new construction to match the existing Campus Services Complex concrete block aesthetic. The facility will store up to three hundred 44 gallon, lidded, plastic barrels of non-hazardous medical waste (S-Occupancy), on a single level electric conveyor system and 450 empty barrels stacked 5 barrels high. Waste will be stored for a maximum of 7 days before it is picked up by a contracted waste management company. The building will require a loading dock capable of handling both a 27' box truck and a 53' truck and trailer.

The EMF will strive to meet U.S. Green Building Council's (USGBC) Leadership in Energy and Environmental Design (LEED) sustainability standards and be constructed of environmentally friendly materials and methods. At minimum the project will need to meet the University of California Policy on Sustainable Practice requirements. The scope of this project will require LEED Silver Certification and must exceed Title 24 Energy Conservation Standards by 20%.

The estimated construction budget for the project is \$2.9 million.

III. SCOPE OF SERVICE

A Detailed Project Program (DPP) has been completed for the project to determine functional areas, circulation concepts and collateral impacts. The DPP shall serve as the basis for the Executive Architect to perform professional services through Schematic Design, Design Development, Bid and Award, and Construction Administration.

IV. JOINT VENTURES/ASSOCIATIONS

The University will not entertain Joint Ventures or Associations on this project.

V. PROJECT DELIVERY METHOD

The project delivery method will be design bid build including pre-qualification of General Contractors.

VI. CONSULTANTS

The University is only selecting the Executive Architect at this time. All sub-consultants, such as, but not limited to, structural, mechanical, electrical, plumbing, landscape, civil, etc. will be selected later by the Executive Architect in collaboration with the University.

VII. SUBMITTAL REQUIREMENTS AND SELECTION CRITERIA

The University of California, San Diego, requests the following submittal material for use in the selection of a professional design firm to perform the Scope of Services described in Section III.

- A. Demonstrated experience and excellence in design and construction administration of comparable new Industrial Buildings and Complexes.
- B. Proven capabilities for providing creative design solutions on above project types. Firms are asked to submit appropriate graphic material supporting design creativity and excellence on comparable projects. **For each comparable project example depicted, please note the responsible lead designer.** Proposals should include examples of comparable design work accomplished by the proposed lead designer for this specific project. Work accomplished by the lead designer while in the employ of other firms should be clearly noted.
- C. Demonstrated experience in USGBC LEED NC analyses and project development.
- D. Proven technical, scheduling, quality control and cost management capabilities.
- E. Qualifications of the Principals and Project Team Members, including a clear definition of the primary responsibility of each.
- F. Outline of the basic work plan to accomplish the work.
- G. Definition and track record of Outreach Program to local small and disadvantaged sub-consultant businesses.
- H. Ability to provide Professional Liability Insurance in the amount of \$1,000,000 Each Occurrence and \$2,000,000 per Project Aggregate.

VIII. STATEMENT OF UNDERSTANDING

All Short-listed firms will be required to sign a Statement of Understanding. By signing the document it is acknowledged that a draft copy of the standard Executive Design Professional Agreement (EDPA) has been read, and with reservation of rights, the terms and conditions are generally agreed upon. Additionally, notwithstanding this is a qualification based selection process, it is understood that fees for basic services are expected to fall within a limited and commercially reasonable range for work as referenced in the Executive Design Professional/Fee Guideline provided to short-listed candidates.

IX. PROCEDURES FOR SUBMISSION

Architectural firms wishing to be considered should submit electronic materials, under a coversheet, indicating their past experience in the programming and renovation of university buildings or other comparable institutional facilities including references, Standard Forms 330, University of California Consultant Experience Form (Attachment A) and University Statement of Qualifications (Attachment B). One electronic copy on CD or flash drive, in pdf format, should be submitted, with any graphic images, spreadsheets or pages larger than 8.5” x 11” submitted in landscape view. No paper copies accepted. Proposals are due no later than 4:00 p.m., THURSDAY, AUGUST 18, 2016.

Mailing Address:

University of California, San Diego
Jennifer Mora, Contracts Analyst
Office of Facilities Design and Construction
9500 Gilman Drive MC 0916
La Jolla, CA 92093-0916

Delivery or Overnight Mail Physical Address:

University of California, San Diego
Jennifer Mora, Contracts Analyst
Office of Facilities Design and Construction
10280 North Torrey Pines Road, Suite 465
La Jolla, CA 92037

Hours of business: Monday through Friday, 8:00 a.m. to 4:30 p.m. Technical questions or questions regarding the scope of the project should be directed to Greg Coghill at (858) 822.6849. UC San Diego requests that interested firms refrain from contacting any other party regarding this project.

UC San Diego encourages the participation of Small, Disadvantaged, Minority-owned, Women-owned and Service/Disabled Veteran-owned Business Enterprises (S/D/M/W/DVBE's) and is committed to promote a diverse pool of firms for our building programs.

Every effort will be made to ensure that all persons have equal access to contracts and other business opportunities with the University within the limits imposed by law or University policy. Each candidate firm may be required to show evidence of its equal employment opportunity policy.

The University of California is an Equal Opportunity Employer – minorities and women are encouraged to apply for consideration.