

REQUEST FOR QUALIFICATIONS

**CONSULTING
EXECUTIVE ARCHITECT
FOR**

**MULTIPLE HOSPITAL REMODEL PROJECTS,
THORNTON HOSPITAL, LA JOLLA CAMPUS**

UNIVERSITY OF CALIFORNIA, SAN DIEGO

FD&C Project No. 4934, 4936, 4937, 4938, 4939, 4945

Proposals due

TUESDAY, JANUARY 6, 2015

Issue Date – Monday, December 8, 2014

I. INTRODUCTION

The University of California San Diego (University), will be selecting an Executive Architect to perform design, construction drawings, bid and construction administration phase services for a range of remodel project types, (i.e. Surgery Conference Room, On Call Rooms, Anesthesia Offices, IT Offices and Patient Safety and Performance) located within Thornton Hospital, UCSD Medical Center, La Jolla. The projects will require OSHPD approval.

II. PROJECT DESCRIPTION

The various projects consist of remodeling existing spaces and converting to the proposed use. The projects are part of the La Jolla Campus reconfiguration within Thornton Hospital as the new Jacob's Medical Center opens. Project phasing will be important since some of the spaces require the Jacob Medical Center to be open prior to the start of construction.

Estimated range of construction costs \$1.5M to \$2.0M.

III. SCOPE OF SERVICES

The scope of services for some of the projects will include basic architectural/engineering services, including field investigation, schematic design, design development, construction documents, cost estimates, scheduling, agency review through OSHPD, the bid/award process, and construction administration services. Many of these projects have CAD backgrounds available. After the architect is selected, fees will be negotiated based upon a more specific or defined scope.

IV. JOINT VENTURES/ASSOCIATIONS

The University will not entertain Joint Ventures or Associations on this project.

V. PROJECT DELIVERY METHOD

The project delivery method will be competitive bid-build by select list of Pre-qualified Contractors.

VI. CONSULTANTS

The University is only selecting the Executive Architect at this time. All sub-consultants, such as, but not limited to, structural, mechanical, electrical, plumbing, landscape, civil, etc. will be selected later by the Executive Architect in collaboration with the University.

VII. SUBMITTAL REQUIREMENTS AND SELECTION CRITERIA

The University of California, San Diego, requests the following submittal material for use in the selection of a professional design firm to perform the Scope of Services described in Section III.

- A. Demonstrated experience and excellence in design and renovations within hospitals and overall experience in California healthcare work, including OSHPD experience.
- B. Demonstrated experience and excellence at phasing work in operational buildings while minimizing impacts to occupants and services.
- C. Demonstrated experience and abilities to manage MEP consultants to provide well-coordinated and phased construction drawings that maintain the project budget and schedule.
- D. Proven technical, cost management, scheduling, and quality control capabilities.
- E. Qualifications of the Principals and Project Team Members, including a clear definition of the primary responsibility of each. OSHPD experience is required for all key members.
- F. Outline of the basic work plan to accomplish the work.
- G. Proximity to Thornton Hospital, University's Medical Center, La Jolla Campus or proven methodology for video conferencing and internet meetings.
- H. Ability to provide Professional Liability Insurance in the amount of \$1,000,000 Each Occurrence and \$2,000,000 per Project Aggregate.

VIII. STATEMENT OF UNDERSTANDING

All Short-listed firms will be required to sign a Statement of Understanding. By signing the document it is acknowledged that a draft copy of the standard Executive Design Professional Agreement (EDPA) has been read, and with reservation of rights, the terms and conditions are generally agreed upon. Additionally, notwithstanding this is a qualification based selection process, it is understood that fees for basic services are expected to fall within a limited and commercially reasonable range for similar work.

IX. PROCEDURES FOR SUBMISSION

Architectural firms wishing to be considered should submit electronic materials, under a coversheet, indicating their past experience in the programming and renovation of university buildings or other comparable institutional facilities including references, Standard Forms 330, University of California Consultant Experience Form (Attachment A) and University Statement of Qualifications

(Attachment B). One electronic copy on CD or flash drive, in pdf format, should be submitted, with any graphic images, spreadsheets or pages larger than 8.5” x 11” submitted in landscape view. No paper copies requested. Proposals are due no later than 4:00 p.m. Tuesday, January 6, 2015.

Forward material **by mail, messenger and/or overnight express** to:

University of California, San Diego
Jennifer Mora, Contracts Analyst
Office of Facilities Design & Construction
10280 N. Torrey Pines Rd., Suite 465
La Jolla, CA 92093-0916

Hours of business: Monday through Friday, 8:00 a.m. to 4:30 p.m. Technical questions or questions regarding the scope of the project should be directed to Barbara Anderson, Project Manager, Facilities Design and Construction, baanderson@ucsd.edu. UC San Diego requests that interested firms refrain from contacting any other party regarding this project.

The University encourages the participation of Small, Disadvantaged, Minority-owned, Women-owned and Service/Disabled Veteran-owned Business Enterprises (S/D/M/W/DVBE's) and is committed to promote a diverse pool of firms for our building programs.

Every effort will be made to ensure that all persons have equal access to contracts and other business opportunities with the University within the limits imposed by law or University policy. Each candidate firm may be required to show evidence of its equal employment opportunity policy.

The University of California is an Equal Opportunity Employer – minorities and women are encouraged to apply for consideration.